



# Blackburn Vikings Drop Off & Pick Up Policy

Version	Approved by:	Effective Date	Review Cycle
1	BVBA Committee	1 May 2023	2 years

## PURPOSE

To provide clear direction and expectations around the picking up and dropping off of children at Blackburn Vikings Basketball Association venues.

## OUR COMMITMENT

Our club is committed to providing a safe environment for the participation of children and young people. Part of this is ensuring that children and young people are not left alone after team practice or games, programs or holiday camps.

## SCOPE

This policy applies to all VJBL representative coaches, domestic coaches, camp and program lead coaches and parents.

## WHAT WE WILL DO

- Make sure parents/guardians and children know the time and location of team practice, games, programs and holiday camps and when they should collect their children.
- Request coaches and other sporting personnel to arrive before scheduled team practice, games, programs and holiday camps.
- Give coaches a register of parent/guardian emergency contact numbers and make sure they have access to a phone.
- Ensure that if parents/guardians are late, coaches will attempt to make contact with them and:
  - Ask the second to last child and their parent/guardian to wait with the coach/official and the child until the parent/guardian arrives.
  - Ask parents/guardians to collect their children from the foyer of any venue.
  - Avoid transporting children to their homes unless permission has been given by parents/guardians

## WHAT WE ASK YOU TO DO

- Do not leave children at any venue prior to the arrival of a coach or person/s responsible for the team.
- Pick your children up on time or make other arrangements.
- Inform the coach about any changes in arrangements for picking up your child.